

**Fairleigh Dickinson University- Paralegal Studies Program**

Job Posting Request:

Please complete the information below and fax to (973) 443-8524 Attn: Robert Domski  
Please attach additional sheets if needed. If you have any questions please contact  
Robert Domski at (973) 443-8992. All job postings will be placed on our website at:  
[www.fdu.edu/ce](http://www.fdu.edu/ce)

Please note: Job Postings will remain valid for a period of 45 days. After  
45 days the posting will be deleted from the website. Please contact our  
office if you would like to extend the duration of your posting.

Date: \_\_\_\_\_

Hours- Full Time, Part Time, Intern. \_\_\_\_\_

Is this a temporary position? Yes or No

Are you seeking a Graduate or a current Student?

Area(s) of Law that individual will be involved in?

\_\_\_\_\_  
\_\_\_\_\_

Salary range: \_\_\_\_\_ OR Hourly rate: \_\_\_\_\_

Requirements or special skills: (ex: Bilingual in Spanish or 2 yrs. of experience)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact information

Name of individual whom resumes should be sent to: \_\_\_\_\_

Firm or corporation name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone- ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_

Email: \_\_\_\_\_